Use this template to draft and refine your proposal. Then copy and paste your information into the online Proposal Form.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Contact Information** | | | | | |
| Your Email: | |  | | | |
| Your Name: | |  | | | |
| Your Institution/Organization: | |  | | | |
| Your Position/Title: | |  | | | |
|  | |  | | | |
| **Co-Presenter Information** (Maximum of 4 presenters or 1 moderator with 3 panelists) | | | | | |
| 1st Co-Presenter/Panelist Name: | | | |  | |
| 1st Co-Presenter/Panelist Email: | | | |  | |
|  | | | |  | |
| 2nd Co-Presenter/Panelist Name: | | | |  | |
| 2nd Co-Presenter/Panelist Email: | | | |  | |
|  | | | |  | |
| 3rd Co-Presenter/Panelist Name: | | | |  | |
| 3rd Co-Presenter/Panelist Email: | | | |  | |
|  | |  |  | | |
| **Session Proposal** | | | | | |
|  | CCWT's 2025 Fall Conference will offer three options for session formats:   1. **Symposium:**The 50-minute symposium is appropriate for sharing research findings or demonstrating an innovative practice. 2. **Panel:**The Panel, also 50 minutes long, provides technology to accommodate a moderator and up to three panelists to share their expertise on a particular topic. 3. **Lightning:**Lightning sessions are 20-minute opportunities to briefly share research findings, demonstrate innovative practices, or teach specific skills. | | | |  |
| Proposed Session Title: | |  | | | |
| Proposed Session Format: | | *Symposium, Panel, or Lightning* | | | |
| Select Topics Addressed in Your Proposed Session (select all that apply):   |  |  | | --- | --- | | * Artificial Intelligence in Career Development * Assessment & Evaluation * Asset-based Frameworks * Best or Ideal Practices * Career Development * Career Readiness Skills | * Internships, Experiential, Work-based Learning * Research Findings * Serving Historically Marginalized Students * Social Networks & Community * Other | | | | | | |
|  | | | | | |
| Session Description:  (200 words maximum) | | *(Field will expand as needed.)* | | | |